

Call For Professional Development Support Applications 2017-2018

Department of Communication
Texas A & M University

Overview

The professional development program is designed to assist graduate students with the expenses related to their development as academic professionals. Students often incur expenses for conference travel, attending short courses/seminars/workshops during the summer or between long semesters at another institution, intensive language courses to develop research skills, and other similar activities. This program is intended to defray expenses related these high-impact opportunities with the expectation that doing so will aid in the student's development as scholar, researcher, and/or teacher.

Support will be awarded on a competitive basis. The committee will consider funding requests of up to **\$1,500** for professional development related expenses. ***Funds must be spent by July 6, 2018, and will be made available via a reimbursement scholarship to the student's account.*** Reimbursement for activities that occurred in late summer of 2017 will also be considered (submit receipts with itemized budget). Requests for research travel and expenses, however, will not be considered.

All proposal materials should be submitted as one pdf file (including letter of support) via email to Silvia Martinez (smartinez1@tamu.edu) by October 25, 2017 @ 4:00 p.m. (Round 1) or April 2, 2018 @ 2:00 p.m. (Round 2).

Late submissions will not be considered.

Application Requirements

Applicants should submit the Professional Development Application Form (found at: <https://comm.tamu.edu/current-graduate-resources/>) along with the following items:

- Itemized Budget
- Current CV (no longer than 3 pages)
- Letter of support from advisor/committee chair (optional)

Review Criteria

The department seeks to fund activities that will produce significant results for a student's development as an academic professional and/or will enhance a student's job prospects.

Applications will be evaluated according to the following criteria:

- Significance and reputation of the program and/or development opportunity.
- Necessity of the activity for the student's professional development.
- Qualifications of the student to participate in the activity.
- Professional presentation, completeness, and clarity of submitted application.