

Department of Communication

Graduate Conference Travel Department Funding Request

Submit this request form with a copy of your acceptance

To enhance the graduate experience and support scholarship among graduate students, the department will support up to \$500 for travel to one research or professional conference per fiscal year. These awards are subject to the availability of funds

Today's Date: _____ Name: _____ UIN _____

EMAIL _____

YR in Program (1st, 2nd, 3rd, 4th, 5th)
Circle one

G8-64 or G8-96
Circle one

Dates of Travel: _____

Conference: _____

Location: _____

Presentation Title: _____

Prior funding you received this fiscal YR (FY is 9/1-8/31) _____

Amount Requested: _____ (Up to \$500 each Conference)

DGS Approval: X _____

All Student Travel requires the following:

Teaching Substitute Form

Pre-Travel Request via Concur eTravel System, prior to making travel arrangements.

CIRT Registration

Student Travel Financial Aid Request Form